

2017-2018

&

2018-2019

PUPIL PROGRESSION PLAN

FOR

ZACHARY COMMUNITY SCHOOL DISTRICT

ADDENDUM TO

ZACHARY COMMUNITY SCHOOLS 2017-2018 PUPIL PROGRESSION PLAN

Attached is the information that has changed for our 2018-2019 Pupil Progression Plan. There are 6 pages of minor changes.

**Aeneid H. Mason
Contact for Pupil Progression Plan
Zachary Community School District**

II. Placement of Transfer Students

- A student who has transferred from a public school, in- or out-of-state, or a nonpublic school, shall be granted credit for work completed in the previous school. A properly certified transcript shall be required with the student's record of attendance, levels of achievement, history of immunization, and units of credit earned.
- Evaluation information for exceptional students transferring from another school system shall be reviewed by pupil appraisal and approved by a supervisor of special education before the student is enrolled in a special education program.
- Students in grades 5 and 9 transferring to a public school from any in-state nonpublic school, any home study program, or a Louisiana resident transferring from any out-of-state school, shall be required to pass the English language arts and mathematics portions of the **STATE PLACEMENT TEST**

In the space below, please describe any additional consideration or local policies related to placement of transfer students.

A student transferring from an unapproved school, in-state or out-of-state, approved home study programs, or foreign schools will have placement and/or credits determined for the student through screening, evaluations, and/or examinations.

The principal and/or superintendent may require the student to take an examination on any subject matter for which credit is claimed.

The school issuing the high school diploma shall account for all credits required for graduation, and its records will show when and where the credit was earned.

When a student transfers from a school which used letter grades only, the following numerical grades shall be assigned:

A	=	97
B	=	90
C	=	80
D	=	71
F	=	66

Home Study

Students of all grade levels who have been on state approved home study programs and wish to enter the Zachary Community Schools will:

- Report to the assigned school.
- Present a copy of the approved application for each year that the student has been in the home study program.
- Present a report that provides information about the program of studies pursued by the student while in home study and grades earned.

Elementary Placement for Home Study Students

The assigned school shall evaluate the student's instructional level using diagnostic and achievement instruments normally used in the school for new students. SBLC shall make placement recommendations after receiving results.

Middle School Placement for Home Study Students

It is recommended that the students enter at the beginning of a semester. Students entering during the semester must successfully complete all required course work from point of entry. The student shall be placed using the following guidelines:

- o Evaluations from norm referenced tests per parish standards, or other diagnostic or achievement instruments used by the school.
- o **STATE PLACEMENT TEST**
- o Recommendations by the School Building Level Committee.

High School Placement for Home Study Students

The home study student should enter at the beginning of a semester. High school placement is determined by the number of Carnegie units as evidenced by the results of proficiency exams developed and administered at the school where the student is applying. These tests may be taken prior to placement into the school system.

STUDENTS ENTERING FROM APPROVED OR NON-APPROVED HOMESTUDY PROGRAMS SHALL TAKE THE STATE PLACEMENT TEST WHEN ENTERING GRADES 5TH AND 9TH.

Zachary Community School District allows weighted grades in honors, gifted, dual enrollment, calculus III and AP courses. Students cannot retake course work and receive a weighted grade for that course.

The grade value scale is listed below:

REGULAR	HONORS, GIFTED & DUAL ENROLLMENT	AP & CALCULUS III & **DUAL ENROLLMENT
A = 4.0	A = 4.5	A = 5.0
B = 3.0	B = 3.5	B = 4.0
C = 2.0	C = 2.5	C = 3.0
D = 1.0	D = 1.0	D = 1.0
F = 0.0	F = 0.0	F = 0.0

**Beginning with 2017-2018 Freshman class Dual Enrollment will be weighted with a 5

****THE GRADE EARNED ON THE COLLEGIAL TRANSCRIPT WILL BE THE GRADE PLACED ON THE HIGH SCHOOL TRANSCRIPT.**

Marks that appear on the report card and progress report are:

- A = Outstanding Achievement
- B = Good Achievement
- C = Satisfactory Achievement
- D = Minimum Acceptable Achievement
- I = Incomplete – failure to complete work. If work is not completed for Credit, "I" is treated as "F" in calculating GPA.
- F = Failure
- S = Satisfactory
- P = Pass 67% & above
- U = Unsatisfactory

NOTE: "I" - If a student receives an "I" for a final grade for the semester, the work must be made up within three weeks at the end of the semester, and the responsibility for all make-up work rests with the student in cooperation with the teacher.

Students may make up credit during the school year and the summer for failed courses. Students must receive 67% in a given course to pass.

High school students may repeat a course for self-improvement to establish eligibility to participate in programs requiring specific standards. The first recorded grade will remain on the transcript, but with the notation added to indicate that course was repeated along with the resulting grade.

Grade point averages will be computed utilizing all course grades including those that have been repeated. For Louisiana, High School Athletic Association (LHSAA) purposes, a "C" average will be defined as a student having a G.P.A. between 1.5 and 2.4.

Grade changes for any high school Carnegie unit must be made no later than three weeks following the end of the previous semester and must have the approval of the building principal. Any deviation from this policy must be approved by the Superintendent.

Approved post-secondary courses may be taken while enrolled in high school (Dual Enrollment). Zachary Community School District's High Schools have a complete list of available courses. The counselor or appropriate supervisor must verify that the college course is on a higher level than the last course taken by the student in that subject.

Class Rank for Determining Graduation Honors and Scholarships Senior class rank shall be based on grade point average earned beginning with the first day of school, and including all subjects taken in grades 9-12.

BEGINNING WITH THE FRESHMAN CLASS OF 2020, CARNEGIE CREDIT EARNED AT ANY GRADE LEVEL WILL BE COUNTED IN THE HIGH SCHOOL GPA.

2018-2019 High School Assessment

In 2018-2019, the LDOE will administer the following assessments.

Assessment Type	Subject	Number of Achievement Levels Reported
End of Course Assessments	EOC English III	4 Achievement Levels
	EOC Biology	4 Achievement Levels <i>(4-level Biology EOC is only available to students who are graduating in 2019 or are retesting and are not repeating the course.)</i>
LEAP 2025 High School Assessments	English I	5 Achievement Levels <i>LEAP 2025 Biology must be taken by students who are not graduating in 2019 and 1) are taking the course for the first time or 2) are enrolled in the course and have not passed the assessments in a previous administration.</i>
	English II	
	Algebra I	
	Geometry	
	US History	
	Biology	

For further information on high school assessments see the link below:

<https://www.louisianabelieves.com/docs/default-source/assessment/high-school-assessment-frequently-asked-questions.pdf?sfvrsn=24>

XI. LEA Assurances and Submission Information

Assurance is hereby made to the Louisiana Department of Education that this Zachary Community School Board 2018-2019 Pupil Progression Plan has been developed in compliance with all applicable federal and state laws and regulations. If any local policy outlined in this plan conflicts with federal or state laws or regulations, I understand that federal and state laws and regulations shall supersede the local policy.

Date approved by local school board or governing authority: August 7, 2018.



Scott Devillier, Superintendent



Marty Hughes, Board President

XI. LEA Assurances and Submission Information

Assurance is hereby made to the Louisiana Department of Education that this Zachary Community School Board 2017-2018 Pupil Progression Plan has been developed in compliance with all applicable federal and state laws and regulations. If any local policy outlined in this plan conflicts with federal or state laws or regulations, I understand that federal and state laws and regulations shall supersede the local policy.

Date approved by local school board or governing authority: February 27, 2018.



Scott Devillier, Superintendent



Marty Hughes, Board President

As a result of the delayed release of the 2017-2018 Pupil Progression Plan template and related promotion policy updates, school systems may elect to retain the 2017-2018 Pupil Progression Plan through the 2018-2019 school year or submit an addendum outlining any plan updates for 2018-2019.

Notification of election shall be submitted to the Department no later than **June 30, 2018**.

CONTACT INFORMATION

Please provide school system contact information BELOW.

A. Name of School System:	Zachary Community Schools
B. Name of Pupil Progression Plan Contact:	Aeneid H Mason
C. Position Title of Pupil Progression Plan Contact:	Director of Student Support Services
D. Phone Number of Pupil Progression Plan Contact:	225 658-4969
E. Email Address of Pupil Progression Plan Contact:	aeneid.mason@zacharyschools.org

ASSURANCE:

The school system assures that it will:

- OPTION 1:** Retain the locally approved 2017-2018 Pupil Progression Plan through the 2018-2019 school year.
- OPTION 2:** Submit a locally approved addendum outlining Pupil Progression Plan updates for the 2018-2019 school year no later than **August 31, 2018**.

Superintendent's Name: Scott Devillier

Superintendent's Signature: 

Date: 5/16/18

School systems shall provide notification of election to ppp@la.gov no later than **June 30, 2018**.